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*Our mission: Provide quality water and wastewater services to our current and future customers in the Lowcountry*

VERNA ARNETTE, GENERAL MANAGER

<DATE>  
Name  
Address 1  
Address 2  
City State Zip

## ATTENTION ALL FOOD PREPARATION FACILITY MANAGERS

It is important to keep fats, oils and grease out of drains to prevent costly clogs in pipes on your property and within the public sewer system. All food preparation establishments in the Beaufort-Jasper Water & Sewer Authority's (BJWSA) service area are required to install and maintain an appropriate grease trap/interceptor.

### This is what your kitchen staff needs to know:

- Grease traps must be cleaned regularly by staff or a licensed waste disposal firm;
- Cleaning must be recorded in a trap cleaning log (sample attached) that is available for inspection by BJWSA;
- Failure to maintain your grease trap can lead to unpleasant kitchen odors, sewer backups and fines.
- Grease traps and maintenance logs are to be inspected by BJWSA on an annual basis. Applicable fees are outlined in the attached fee schedule.

For more information about grease traps and keeping fats, oils and grease out of drains scan this QR code:



We want to help you prevent costly clogs. BJWSA staff is prepared to assist you with finding your grease trap, selecting an appropriate trap, identifying a service provider or installer. If you need assistance, please contact me at [pretreatment@bjwsa.org](mailto:pretreatment@bjwsa.org) or the number below.

Sincerely,

Oliver Simmons  
Pretreatment Program Supervisor  
(843) 812-2175

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### Food Preparation Establishment Grease Trap Interceptor Fee Schedule

Annual Grease Trap Compliance Fee: (Billed in monthly installments of \$33.33)	\$400
Reinspection Fee: (Only charged if unsatisfactory conditions require additional site visits)	\$100
Non-compliance Fee: (Billed monthly until unsatisfactory conditions are resolved)	\$200
*Fees are applied to monthly water / sewer bills **This document was last updated August 28, 2024	



## GREASE TRAP INTERCEPTOR MAINTENANCE LOG

Establishment Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Service Date	Name of Vendor	Initials

NOTE: BJWSA reserves the right to have copies of these maintenance logs.

Each log must be conspicuously posted for BJWSA review.

Logs can be submitted electronically to [pretreatment@bjwsa.org](mailto:pretreatment@bjwsa.org)

Falsification of maintenance logs is a violation of the law.