



6 SNAKE ROAD, OKATIE, SC 29909-3937
Phone 843.987.8100 | Fax 843.548.0096
Customer Service 843.987.9200
Operations & Maintenance 843.987.8046
Engineering 843.987.8065
www.bjwsa.org

Our mission: to inspire trust and enhance public health

ED SAXON, PE, GENERAL MANAGER
843.987.8040(o) | 843.263.1924(c)

AGENDA

Regular Meeting of the Members of the Authority
Thursday, 11/15/2018, 8:00 am
Executive Board Room, 109B, Administration Building
6 Snake Road, Okatie SC

- I. **CALL TO ORDER**
(Telephonic Statement)
- II. **INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF MINUTES**
Regular Meeting of 10/25/2018.
- IV. **PUBLIC COMMENT**
- V. **PRESENTATION OF AUDIT RESULTS FOR THE FY 2018.**
Audit Highlights by Keith Hundley, CPA, Partner of Carr, Riggs & Ingram, LLC.
- VI. **GENERAL MANAGERS REPORT**
➤ Public Affairs Report – *Sarah Linkimer*
- VII. **COMMITTEE REPORTS**
 - A. Executive - *Donna Altman*
 - B. Capital Projects - *Michael Bell*
 - C. Finance - *Don Manson*
 - D. Personnel - *Jimmy Baker*
 - E. Information Technology Plan Ad Hoc - *Jerry Schulze*
- VIII. **OLD BUSINESS**

DONNA L. ALTMAN
CHAIR

JIMMY BAKER
GREGORY A. PADGETT
DR. WILLIAM SINGLETON

MICHAEL L. BELL
VICE CHAIR

LORRAINE BOND
R. THAYER RIVERS, JR.
VACANT

DONALD A. MANSON
SECRETARY/TREASURER

BRANDY M. GRAY
GERALD H. SCHULZE

IX. NEW BUSINESS

A. Capital Improvement Program

➤ *Contract/Purchase Award*

1. CIP 1487 Great Swamp Expansion to 15 MGD to Nix Construction for \$1,869,820.60.

B. Approval of Revised FOIA Policy:

- Beaufort-Jasper Water & Sewer Authority Public Information Policy (FOIA)
- BJWSA South Carolina FOIA Fee Schedule
- Request for Public Information

C. Capacity Fee Credit Presentation.

X. PUBLIC COMMENT

XI. EXECUTIVE SESSION

A. Legal Advice, pursuant to SC Code Ann. Section 30-4-70(a)(2), regarding:

1. Michael Boltin Litigation
2. Edge Litigation
3. Rondelle Warren Litigation
4. Maria Del Marin Riley Claim

XII. RECONVENE

- A. Motion to reconvene into regular session.

XIII. ACTION ITEMS ARISING FROM EXECUTIVE SESSION (if any)

- A.

(Telephonic Statement)

XIV. ADJOURNMENTⁱ

ⁱ Next Scheduled Meeting Thursday, 12/20/2018 8:00 a.m.

Section 30-40-80(A) In accordance with Chapter 4, Title 30, South Carolina Code of Laws, 1976, commonly known as the “Freedom of Information Act” (FOIA), as amended, notification of the meeting was posted on the Authority’s bulletin board twenty-four hours prior to the meeting. A copy of the agenda was given to the requested public on file and local media, and posted at www.bjwsa.org