

Did *you* KNOW?

Need more Information?

843-987-8082
james.clardy@bjwsa.org

MORE QUESTIONS?

Our website is packed
with helpful information!
Visit www.bjwsa.org

Procedures for Infrastructure or Extension to BJWSA's Water or Wastewater Systems:

1. Submit Water/Wastewater Availability request, including a description of project and sketch plan, to BJWSA Engineering Department.
BJWSA will process within 5 business days.
2. Submit design package (electronic drawings and design considerations) to BJWSA Engineering Department.
BJWSA Design Review Team reviews plans once weekly; allow two weeks for processing.
3. Revise and resubmit plans, if necessary.
When plans approved, BJWSA sends correspondence to Developer/Contractor's Engineer with quote of fees, permitting requirements, etc.
4. Make payment of Project Fees and Capacity Fees to Project Coordinator.
BJWSA will review and submit the construction permit application to DHEC, if applicable.
5. Contact BJWSA Project Engineer to schedule pre-construction meeting, once all permits (DHEC, DOT, Etc.) are approved.
6. Submit two sets of revised construction drawings and material submittals 48 hours prior to pre-construction meeting.
BJWSA holds pre-construction meeting.
7. Start construction.
8. Schedule flushing, pressure testing, pump station startup, etc.
9. Submit as-built record drawings and request final walk through inspection to BJWSA Field Inspector.
BJWSA conducts final walk through inspection and any required follow-up.
10. Complete final inspection punch list.
Re-inspection by BJWSA.
11. To obtain operating permits from DHEC and acceptance of the system by BJWSA, submit closeout documents to BJWSA Project Coordinator.
12. Contact our Customer Service Department for a quote of fees associated with residential connections or the Engineering Department for Commercial connections.
13. Apply for service and pay meter connection fees quoted by BJWSA.