

## **MINUTES OF THE MEMBERS OF THE BEAUFORT-JASPER WATER AND SEWER AUTHORITY SPECIAL MEETING HELD ON MONDAY 2/17/2020**

Be it remembered that the Members of the Beaufort-Jasper Water and Sewer Authority held a special meeting Monday, 2/17/2020 at the Beaufort-Jasper Water & Sewer Authority Administration Building. This meeting met the notice requirements of, and was properly constituted pursuant to, Chapter 4, Section 30-4-80(A) of the Code of Laws for South Carolina, 1976, as amended, commonly known as the “Freedom of Information Act”.

### **ATTENDANCE**

Members of the Authority in attendance: Chair Michael Bell; Vice Chair Jimmy Baker; Secretary/Treasurer Greg Padgett; Donna Altman; Lorraine Bond; Brandy Gray; (Telephonic); Andy Kinghorn; Don Manson; Dr. Bill Singleton.

Members of the Authority not in attendance: Thayer Rivers; Jerry Schulze.

Staff in attendance: Joe Mantua, General Manager; Sarah Linkimer, DGM, Finance and Administration; Pat Burke, DGM, Operations and Technical Services; Allena Lee-Brown, Director of Human Resources; Libby Breland, Executive Assistant/Clerk to the Board.

Legal Counsel in attendance: Erin Dean, Esq., Tupper, Grimsley, Dean & Canaday, PA.

Beaufort County Liaison to BJWSA: Not in attendance.

Public in attendance: None.

### **CALL TO ORDER**

The meeting convened at 8:00 a.m., Chair Michael Bell presiding.

### **TELEPHONIC STATEMENT**

“I Michael Bell, announce that a quorum for this Meeting is physically present and Brandy Gray IS ATTENDING THIS MEETING TELEPHONICALLY.”

### **INVOCATION AND PLEDGE OF ALLEGIANCE**

Vice Chair Jimmy Baker gave the invocation and all joined in the Pledge of Allegiance to the flag of the United States.

### **PUBLIC COMMENT**

There was no public comment.

(8:01 a.m.)

### **EXECUTIVE SESSION**

**Motion:** Vice Chair Jimmy Baker moved, seconded by Dr. Bill Singleton, to go into executive session for the purpose of discussing Attorney-Client, Litigation/Claim Issues, pursuant to SC Code Section 30-4-40(a)(7), regarding proposed policy revisions.

*All voted in favor, none opposed, Motion passed.*

*Chair Michael Bell, excused all persons from the meeting. Legal counsel, GM; DGM F&A; DGM O&TS; HR Director, remained for executive session for the legal briefing.*

(9:50 a.m.)

**RECONVENE**

**Motion:** Donna Altman moved, seconded by Vice Chair Jimmy Baker, to reconvene regular session.

*All voted in favor, none opposed,*

**Motion passed unanimously.**

**ACTION ARISING FROM EXECUTIVE SESSION**

No action was taken.

**TELEPHONIC STATEMENT**

“I Michael Bell, the Presiding Officer of this Meeting have previously stated that Brandy Gray WAS ATTENDING THIS MEETING TELEPHONICALLY. This Meeting is in full compliance with the criteria for the attendance.

**ADJOURNMENT**

With no further business to come before the Board, and without objection, a motion was made by Lorraine Bond, seconded by Don Manson, to adjourn the meeting at, 9:52 a.m.

*All voted in favor, none opposed,*

**Motion passed unanimously.**

APPROVED: 2/27/2020

*Respectfully submitted,*

*Libby Breland, Clerk to Board*

Signatures and Attachments on file.