



6 SNAKE ROAD, OKATIE, SC 29909-3937
Phone 843.987.8100 | Fax 843.548.0096
Customer Service 843.987.9200
Operations & Maintenance 843.987.8046
Engineering 843.987.8065
www.bjwsa.org

Our mission: inspire trust and enhance public health

JOE MANTUA, PE,
GENERAL MANAGER
843.987.8044(o) | 843.540.4002(c)

AGENDA

Annual Meeting of the Members of the Authority
Executive Board Room, 109B, Administration Building
6 Snake Road, Okatie SC
(Closed to the Public)

ELECTRONIC MEETING

Thursday, July 23, 2020 | 8:00 am

This meeting is being held via video conference in accordance with BJWSA Bylaws, as amended, and can be viewed live on the BJWSA's website page (<https://bjwsa.org/publicmeeting/>)

- I. CALL TO ORDER**
Members Roll Call

- II. INVOCATION AND PLEDGE OF ALLEGIANCE**

- III. PUBLIC COMMENT***
Advanced Comments

Public Comments may be submitted electronically by emailing your comments to publicmeeting@bjwsa.org. Advanced Comments will be accepted up to 1 hour prior to the scheduled meeting start time and shall be limited to three (3) minutes or 390 words. All Advanced Comments will be provided to the Chair and read aloud for the record during the initial Public Comment period.

Public Comments may also be submitted throughout the course of the meeting. Those comments should also be emailed to publicmeeting@bjwsa.org and limited to 3 minutes or 390 words. Comments submitted during the meeting will be provided to the Chair and read aloud as indicated in Item XII, noted below.

MICHAEL L. BELL
CHAIR

LORRAINE W. BOND
R. THAYER RIVERS, JR

JAMES E. BAKER, JR
VICE CHAIR

BRANDY M. GRAY
GERALD H. SCHULZE

GREGORY A. PADGETT
SECRETARY/TREASURER

ANDERSON M. KINGHORN, JR
WILLIAM SINGLETON, Ed.D

DONNA L. ALTMAN
IMMEDIATE PAST CHAIR

VACANCY

IV. APPROVAL OF MINUTES

Regular Meeting of 6/25/2020

V. GENERAL MANAGERS REPORT

- Public Affairs Report – *Pamela Flasch*

VI. COMMITTEE REPORTS

- A. Executive Committee – *Committee Chair, Michael Bell*
- B. Capital Projects Committee – *Committee Chair, Andy Kinghorn*
- C. Finance Committee - *Committee Chair, Greg Padgett*
- D. Personnel Committee – *Committee Chair, Jimmy Baker*

VII. OLD BUSINESS

- A.

VIII. NEW BUSINESS

A. Capital Improvement Program

- *Contract Awards – Approval:*

1. CIP- 1806 Misc. WW Pump Station Replacements (PS SS16) – FY20 Contract Award to BRW Construction, for \$316,657.00.
2. CIP-2186 SCADA Plant Segmentation – FY21 Purchase Approval for Two DellEMC VRTX w/VMWare Virtual Server Software for \$101,840.31.

- *Change Order – Approval:*

3. CIP 2185 Galvanized Water Line Replacement Program, Phase I Division III Change Order #5 to Malphrus Utilities for \$78,366.50.

B. Operations & Maintenance

- *FY21 Purchase Order – Approval:*

1. IT Master Plan to Tyler Technologies for \$887,008.00.

- *Contract Award – Approval:*

2. Landscape and Site Maintenance Services from July 1, 2020 – June 30, 2023 to Hilton Head Landscapes for \$168,408.96.

C. Appointment by the Chair of FY20-21 Standing Committees – Majority Consent, Pursuant to, Article V, Section 1 of the Bylaws.

IX. EXECUTIVE SESSION

A. Attorney-Client, Litigation/Claim Issues,

Pursuant to SC Code Ann. Section 30-4-40(a)(7), regarding:

1) Kinard v. BJWSA.

B. Attorney-Client Communication Related to a Contractual Matter, Pursuant to SC Code Ann. Section 30-4-40(7).

(Staff Excused)

C. Personnel/Privacy Issues, Pursuant to SC Code Ann. Section 30-4-40 (a)(2), regarding:

1) GM Evaluation and Compensation Review.

X. RECONVENE

(Motion to end executive session and return to public session)

XI. POSSIBLE ACTION OF EXECUTIVE SESSION AGENDA ITEMS

XII. PUBLIC COMMENT*

Public Comments submitted throughout the course of the meeting should also be emailed to publicmeeting@bjwsa.org and limited to 3 minutes or 390 words. Comments submitted during the meeting will be provided to the Chair once the meeting has been reconvened following Executive Session and read aloud for the record at this time.

XIII. ADJOURNMENTⁱ

ⁱ Next Scheduled Meeting Thursday, 9/24/2020 8:00 a.m.

No Meeting in August – *Summer Break*

Section 30-40-80(A)(D)(E) In accordance with Chapter 4, Title 30, South Carolina Code of Laws, 1976, commonly known as the “Freedom of Information Act” (FOIA), as amended, notification of regular meetings was given at the beginning of the calendar year. This agenda was posted on the Authority’s bulletin board and website at www.bjwsa.org twenty-four hours prior to the meeting. A copy of the agenda was given to the requested public on file. Local media was properly notified.

*Article X, Section 2(g), BJWSA Bylaws, as amended, with respect to any electronic meeting, any public comment periods provided for by local ordinance, resolution, policy, or bylaws are hereby suspended. Members of the public may submit written public comments which shall be distributed to the members of the Authority both before and during the meeting as set forth in the agenda.