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Our mission: inspire trust and enhance public health

JOE MANTUA, PE,
GENERAL MANAGER
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AGENDA

Regular Meeting of the Members of the Authority
Executive Board Room, 109B, Administration Building
6 Snake Road, Okatie SC
(Closed to the Public)

ELECTRONIC MEETING

Thursday, September 24, 2020 | 8:00 am

This meeting is being held via video conference in accordance with BJWSA Bylaws, as amended, and can be viewed live on the BJWSA's website page (<https://bjwsa.org/publicmeeting/>)

- I. CALL TO ORDER**
Members Roll Call

- II. INVOCATION AND PLEDGE OF ALLEGIANCE**

- III. PUBLIC COMMENT***
Advanced Comments

Public Comments may be submitted electronically by emailing your comments to publicmeeting@bjwsa.org. Advanced Comments will be accepted up to 1 hour prior to the scheduled meeting start time and shall be limited to three (3) minutes or 390 words. All Advanced Comments will be provided to the Chair and read aloud for the record during the initial Public Comment period.

Public Comments may also be submitted throughout the course of the meeting. Those comments should also be emailed to publicmeeting@bjwsa.org and limited to 3 minutes or 390 words. Comments submitted during the meeting will be provided to the Chair and read aloud as indicated in Item XII, noted below.

MICHAEL L. BELL
CHAIR

LORRAINE W. BOND
R. THAYER RIVERS, JR

JAMES E. BAKER, JR
VICE CHAIR

BRANDY M. GRAY
GERALD H. SCHULZE

GREGORY A. PADGETT
SECRETARY/TREASURER

ANDERSON M. KINGHORN, JR
WILLIAM SINGLETON, Ed.D

DONNA L. ALTMAN
IMMEDIATE PAST CHAIR

VACANT

IV. APPROVAL OF MINUTES

Regular Meeting of 7/23/2020

V. GENERAL MANAGERS REPORT

- Public Affairs Report – *Pamela Flasch*

VI. COMMITTEE REPORTS

- A. Executive Committee – *Committee Chair, Michael Bell*
- B. Capital Projects Committee – *Committee Chair, Bill Singleton*
- C. Finance Committee - *Committee Chair, Greg Padgett*
- D. Personnel Committee – *Committee Chair, Brandy Gray*

VII. OLD BUSINESS

- A.

VIII. NEW BUSINESS

A. Capital Improvement Program

- *CIP Additions ~ Approval:*

- 1) CIP- 2293 Town of Port Royal (TOPR) Sewer CDBG Project for \$206,500.00 contingent upon TOPR receiving Grant.

- *CIP Budget Adjustments ~ Approval:*

- 2) CIP-1807 Misc. WW Pump Station Replacements for \$750,000.00 from FY23 to FY21.
- 3) CIP-2203 Chelsea WTP Waste Water Pump Replacement for \$140,000.00.

- *CIP Contract Awards ~ Approval:*

- 4) CIP-1807 Misc. WW Pump Station Replacement to BRW Construction for \$1,335,519.00 rehab work associated with Pump Stations HD05, CP01, BR16, SP10 & SH05.
- 5) CIP-2202 Beacon Water Meter Retrofit of 6,000 units to Outsource Service for \$144,000 (FY21).
- 6) CIP-2203 Chelsea WTP Waste Water Pump Replacement to BRW Construction for \$483,122.00.

B. Operations & Maintenance

- *Contract Award ~ Approval:*

- 7) Amendment of CIP 2189 Asset Management Strategy – Phase I, for professional services to Arcadis for \$260,000.00.

- *Purchase Order ~ Approval:*
 - 8) Yearly Maintenance Contract with Mission Communications for \$151,617.11.

C. Employee Handbook

- *Changes for ~ Approval:*

- 1) Employee Recognition, 2) Hiring Process, 3) Emergency PTO.

IX. EXECUTIVE SESSION

A. Attorney-Client, Litigation/Claim Issues,

Pursuant to SC Code Ann. Section 30-4-40(a)(7), regarding:

- 1) Kinard v. BJWSA

B. Attorney-Client Communication Related to a Contractual Matter, Pursuant to SC Code Ann. Section 30-4-40(7).

- 1) IT Presentation
- 2) Analysis of pending Legislation

X. RECONVENE

(Motion to end executive session and return to public session)

XI. POSSIBLE ACTION OF EXECUTIVE SESSION AGENDA ITEMS

XII. PUBLIC COMMENT*

Public Comments submitted throughout the course of the meeting should also be emailed to publicmeeting@bjwsa.org and limited to 3 minutes or 390 words. Comments submitted during the meeting will be provided to the Chair once the meeting has been reconvened following Executive Session and read aloud for the record at this time.

XIII. ADJOURNMENTⁱ

ⁱ Next Scheduled Meeting Thursday, 10/22/2020 8:00 a.m.

Section 30-40-80(A)(D)(E) In accordance with Chapter 4, Title 30, South Carolina Code of Laws, 1976, commonly known as the “*Freedom of Information Act*” (FOIA), as amended, notification of regular meetings was given at the beginning of the calendar year. This agenda was posted on the Authority’s bulletin board and website at www.bjwsa.org twenty-four hours prior to the meeting. A copy of the agenda was given to the requested public on file. Local media was properly notified.

*Article X, Section 2(g), BJWSA Bylaws, as amended, with respect to any electronic meeting, any public comment periods provided for by local ordinance, resolution, policy, or bylaws are hereby suspended. Members of the public may submit written public comments which shall be distributed to the members of the Authority both before and during the meeting as set forth in the agenda.