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***Our mission: Provide quality water and wastewater services to our current and future customers in the Lowcountry***

JOE MANTUA, PE, GENERAL MANAGER

## **AGENDA**

***Annual*** Meeting of the Members of the Authority  
Executive Board Room, 109B, Administration Building, 6 Snake Road, Okatie SC  
**Thursday, 7/28/2022 | 8:00 am**

This meeting is **open to the public** and is being held virtually in accordance with BJWSA's Bylaws, as amended, and can viewed live on the BJWSA's website page:

(<https://bjwsa.org/publicmeeting/>)

- I. CALL TO ORDER**  
*(Telephonic Statement)*
  
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
  
- III. PUBLIC COMMENT**  
Public Comments may be made in person at this meeting or submitted electronically by emailing your comments to [publicmeeting@bjwsa.org](mailto:publicmeeting@bjwsa.org). Advanced Comments will be accepted up to 1 hour prior to the scheduled meeting start time and shall be limited to three (3) minutes or 390 words. All Advanced Comments will be provided to the Chair and read aloud for the record during the initial Public Comment period. Comments presented in person will be limited to three (3) minutes.  
  
Public Comments may also be submitted throughout the course of the meeting. Those comments should also be emailed to [publicmeeting@bjwsa.org](mailto:publicmeeting@bjwsa.org) and limited to 3 minutes or 390 words. Comments submitted during the meeting will be provided to the Chair and read aloud as indicated in Item XII, noted below.
  
- IV. APPROVAL OF MINUTES**  
A. Regular Meeting of 6/23/2022
  
- V. GENERAL MANAGERS REPORT**  
➤ Public Affairs Report – *Pamela Flasch*
  
- VI. COMMITTEE REPORTS**
  1. Executive Committee – *Committee Chair, Jimmy Baker*
  2. Capital Projects Committee – *Committee Chair, Andy Kinghorn*
  3. Finance Committee - *Committee Chair, Rob McFee*
  4. Personnel Committee – *Committee Chair, Jerry Schulze*
  5. Board Ad hoc Committee – *Committee Chair, Michael Bell*

JAMES E. BAKER, JR  
CHAIR

GREGORY A. PADGETT  
VICE CHAIR

DONNA L. ALTMAN  
SECRETARY/TREASURER

MICHAEL L. BELL  
IMMEDIATE PAST CHAIR

LORRAINE W. BOND  
GERALD H. SCHULZE

ANDERSON M. KINGHORN, JR  
WILLIAM SINGLETON, Ed. D

J. ROBERT McFEE, P.E.  
DAVID R. STRANGE

R. THAYER RIVERS, JR

**VII. CONSENT AGENDA**

1. Purchase Order Award - CIP 2210 St. Helena Wastewater Treatment Plan and Port Royal Island Water Reclamation Facility to purchase launder covers to Heyward Incorporated in the amount of \$152,510.00.
2. Purchase Order Award - CIP 2373 Military I&I Study for the performance of pipeline smoke testing and visual manhole inspection for the military installations to Southeast Pipe Survey in the amount of \$148,600.00.
3. Purchase Order Approval for FY23 Capital Equipment and Vehicles totaling \$834,457.21 (*Memo dated July 14, 2022*).

**VIII. OLD BUSINESS**

1. Resolution Approving the Development Policy and procedure Manual Update ~ Effective date of February 1, 2023. (*Memo dated July 8, 2022*)

**IX. NEW BUSINESS**

1. Appointment by the Chair of FY 2023 Standing Committees ~ *Majority Consent, pursuant to, Article V, Section 1 of the Bylaws. (Memo dated July 7, 2022)*
2. Resolution Amending the Bylaws to remove the term “discretionary” from Article V, Section 1(b) Capital Projects Committee, Subsection (1)(iii) – *Approval.*
3. Board Handbook Updates – *Approval. (Memo dated July 21, 2022)*

**X. EXECUTIVE SESSION**

1. Attorney-Client, Privileged Information and Legal Advice pursuant to SC Code Ann. Section 30-4-70(a)(1)(2), regarding: potential employment claim;
2. Attorney-Client, Privileged Information and Legal Advice pursuant to SC Code Ann. Section 30-4-70(a)(1)(2), regarding: GM evaluation and compensation review;
3. Attorney-Client, Privileged Information and Legal Advice pursuant to SC Ann. Section 30-4-40(a)(7) regarding: potential claim of Brockington;
4. Discussion pursuant to SC Code Ann. Section 30-4-40(5)(c) regarding: contractual agreements regarding proposed economic development within the service area.

**XI. RECONVENE**

**XII. PUBLIC COMMENT**

Public Comments submitted throughout the course of the meeting should also be emailed to [publicmeeting@bjwsa.org](mailto:publicmeeting@bjwsa.org) and limited to 3 minutes or 390 words. Comments submitted during the meeting will be provided to the Chair and read aloud for the record at this time.

*(Telephonic Statement)*

**XIII. ADJOURNMENT<sup>i</sup>**

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<sup>i</sup> Next Regular Meeting Thursday, 8/25/2022 8:00 a.m.